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September 27, 2016

To the patients of Dr. Greenaway,

As many of you may know, I am expecting my second child in December of this year. My hope and plan was to continue working in my usual capacity until the end of November. A locum physician will be joining our practice in December of 2016, and staying until my return in April of 2017.

Unfortunately, I have recently been having health problems associated with my pregnancy. Because of this, I have had to suddenly reduce my hours, and cancel or reschedule many of your appointments. I apologize for these changes.

I am working with our staff at Healthsource to find a solution to this problem, and to improve the clinic's capacity to see you on a timely basis. This may involve some of you being booked with my colleagues instead of me. I will keep you apprised of what we are able to arrange on your behalf. If you need more immediate care in the interim, you are encouraged to seek our urgent care clinics Monday through Thursday evenings, and Saturday mornings.

We appreciate your understanding while we make these changes. I feel that it is an honour and a privilege to be your physician, and I want you to know we will continue to endeavour to meet your health care needs.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kate', followed by a long, sweeping horizontal line that ends in an arrowhead pointing to the right.

Dr. Kate Greenaway